

## Definition of Academic Terms

### Degrees

Union University offers nine undergraduate degrees—Bachelor of Arts, Bachelor of Music, Bachelor of Science, Bachelor of Science in Medical Technology, Bachelor of Science in Engineering, Bachelor of Science in Nursing, Bachelor of Science in Organizational Leadership, Bachelor of Science in Business Administration, and the Bachelor of Social Work—and ten graduate degrees—the Master of Education, the Master of Arts in Education, the Master of Business Administration, the Master of Christian Studies, the Master of Science in Nursing, Master of Arts in Intercultural Studies, the Educational Specialist, the Master of Science in Social Work, the Doctor of Education, and the Doctor of Pharmacy (described in the graduate catalogue).

A student may have two baccalaureate degrees conferred when the requirements of both have been met, provided the student has a minimum of 30 resident hours to offer, over and above that required for the first degree. A new major including a minimum of 15 upper-level hours in the major taken at Union and any prerequisites to the major must be completed for the second degree.

Upon completion of degree requirements, the student is awarded the appropriate diploma for his/her degree.

### Credit Hour

The unit for counting credit is the semester hour. A semester hour is defined as an hour of class work a week, or its equivalent in laboratory, pursued for one semester.

### Full-Time Student

To be classified as a full-time student during a semester, a student must carry a minimum credit hour load of 12 semester hours; for full-time status in the Winter Term or each of the Summer Terms, a student must carry a minimum of three hours.

### Grades and Quality Points

- A is reserved for performance that is definitely superior in quality.
- B is for consistently good work that is above average.
- C is for satisfactory performance.
- D is for minimal passing.
- F indicates failure.

Both Progress Reports and Final Grades are reported by letter which may be interpreted in percentage figures: A 95-100, B 85-94, C 75-84, D 65-74, F below 65. A, B, C, and D are passing grades; F is failure; N is audit. The

## Size of Classes

Union University is committed to providing class sizes that facilitate an excellent professor to student ratio. Yet the University reserves the right to cancel a scheduled class if there is not sufficient support from student enrollment.

## Description and Numbering of Courses

A brief description for each course is found within the respective section of the *Catalogue*. A Prerequisite to a course may be cited as another course or condition that must be met satisfactorily before the student may register for the course. A Corequisite refers to a requirement that must be completed prior to or at the same time as the course. Co- and Prerequisites are enforced at the discretion of the instructor.

A course syllabus giving greater detail of topics covered and requirements is distributed at the first class meeting. Copies are filed in the appropriate school/college dean's office.

Undergraduate courses are numbered from 100 to 499. Courses from 100 to 199 are freshman courses; freshmen

are restricted to 100 and 200 level courses. Courses from 200 to 299 are sophomore courses; sophomores are restricted to 100-300 level courses. Courses from 300 to 399 are junior courses. Courses from 400 to 499 are senior courses. Courses numbered 500 may be undergraduate or graduate; see the *Graduate Catalogue* for details. Courses above 599 are graduate courses.

## Honor Students

Students making an average of 3.5 or above earned in courses taken at Union University graduate with **Latin Honors** as follows: 3.50-3.66, *cum laude*; 3.67-3.83, *magna cum laude*; 3.84 and above, *summa cum laude*. To qualify for these honors, a student must complete at least 56 hours at Union University.

Students who are enrolled for 12 or more hours and earn an average of 3.5 or above are placed on the semester honor roll, which is entitled the **Dean's List** and those with a 4.0 are placed on the **President's List**.

# UNDERGRADUATE ACADEMIC PROGRAMS

Graduate Programs in Business, Christian Studies, Education, International Studies, Nursing, Pharmacy and Social Work are detailed in the *Graduate Catalogue*.

Department	Majors	Degrees	Emphases	Concentrations	Minors
Art	Art*	BA		Drawing, Painting, Ceramics, Sculpture, Graphic Design, Photography	Art
	Digital Media Studies	BA or BS	Art		
Biology	Biology*	BS		Cell Biology General Zoology	Biology
	Conservation	BS			
Business Administration	Accounting	BSBA		Economics International Business Management Marketing*	Accounting Actuarial Science Business Administration Economics Management Management for Non-Business Professionals Marketing University Studies
	Business Administration	BSBA			
	Economics	BA or BS			
Chemistry	Chemistry* Medical Technology Chemical Physics	BS BSMT		Pre-professional	Chemistry

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<b>Department</b>	<b>Majors</b>	<b>Degrees</b>	<b>Emphases</b>	<b>Concentrations</b>	<b>Minors</b>
Music	Music Education	BM	General/Choral* Instrumental/ Band*	Available in each: Instrumental Organ Piano Voice	Music
	Music	BM	Christian Studies Communication Arts Management Marketing		
	Church Music	BM	Voice Organ Piano		
	Performance	BM	Piano Organ Voice		
	Music Theory	BM	Voice Organ Piano Instrumental		
	Music	BA			
Nursing	Nursing	BSN		Basic 4 year LPN to BSN Accelerated BSN® BSN-14 month® RN to BSN®	
Physical Education Wellness and Sport	Physical Education* Sport Management	BS BS	Communication Marketing Ministry		Physical Education Health Education* Athletic Coaching
	Sports Medicine	BS	Exercise Science and Wellness		
	Athletic Training	BS			
Physics	Physics*	BS			Physics
	Physical Science	BS			
	Engineering Physics	BS			
Political Science	Political Science*	BA or BS			Political Science
Psychology	Psychology	BA or BS			Psychology
Sociology	Sociology	BA or BS			Sociology Human Studies Family Studies
	Family Studies	BA or BS			
Social Work	Social Work	BSW® #			

## General Academic Policies and Procedures

### Change of Classes

After registration, a student may change his/her schedule by obtaining proper forms from Union Station, securing the signature of his/her advisor, and processing forms at Union Station.

A fee of \$10.00 will be charged for dropping a course after the start of classes. Exceptions will be made by the Registrar in instances beyond a student's control. See the University Calendar for the last date for changes in schedules.

### Dropping of Classes

Courses may be dropped without academic penalty after the period allowed under circumstances of extreme illness, in which case a physician's certificate must be submitted and approved by the Registrar. Other circumstances beyond the student's control may be approved by the Registrar.

Students discontinuing class attendance without the Registrar's permission to drop will receive an "F" in those courses.

### Registration for Courses as an Audit

Students may audit courses for personal enrichment on a space available basis. Registration must occur during the published period. The student will pay the audit and applicable materials fees. Audited courses do not apply toward a degree but will appear on the transcript without assignment of grade. The auditor may participate in the course as minimally or as fully as he/she chooses. The instructor may elect not to grade exams and other work of the auditor.

A student auditing a course may process drop/add forms to earn credit in the class no later than the "Last Day to Add" for the semester. A student enrolled in a course for credit may change to audit during the period allowed to drop a class. Deadlines are noted in the academic calendars for each semester published in the *Catalogue*.

### Regulations Concerning Quantity of Work

The maximum hours recommended for any student is 18 for a Fall or Spring Semester, 9 for accelerated 8-week sessions, and 7 for any of the three 4-week terms. However, a student who is highly motivated and has a 3.0 CUM GPA may petition the Registrar with consent of his/her advisor to enroll for more than the suggested maximum.

### Concurrent Enrollment

Enrollment in another college or university concurrent with Union University enrollment must be approved in advance and in writing by the Registrar. At times other than concurrent enrollment the Union student is advised to check with the Registrar about transferability.

## Class Attendance

Regular and successive attendance is expected of all students enrolled in all lecture, laboratory, and seminar courses. Each faculty member is to determine the specific details for administering the attendance policy for his/her courses. Each faculty member is to clarify in the course syllabus the requirements. This statement is approved by the department chair and filed in the Office of the College/School Dean. Each faculty member is to counsel with any student whenever absences are affecting the student's grade.

No faculty member is allowed to operate a system which penalizes a student for absences due solely to participation in an official college-sponsored activity which requires limited or occasional absences. However, the student

is earned at another institution while the student is sus-



### General Core Requirements for All Bachelor Degrees

<p>Gateway Course, 2 hours College Life at Union (CLU 195, 2 hours) will continue to be offered until Gateway development is completed.</p>
<p>Christian Studies, 6 hours CHR 111 and 112. Old and New Testament Survey</p>
<p>Composition, 6 hours ENG 111 and 112. Written Composition I and II</p>
<p>Fine Arts, 3 hours ART 210. The Arts In Western Civilization (3)</p>
<p>History*, 6 hours HIS 101 and 102, World Civilization to/from 18th Century *Students seeking elementary teacher licensure must substitute HIS 211 and HIS 212.</p>
<p>Laboratory Science, 8 hours, One course from each group: Group A: CHE 105 (4), CHE 111 (4), PHY 111 (4), PHY 213 (4), or PHY 231 (5) Group B: BIO 100 (4), BIO 112 (4), BIO 121 (4), or BIO 221 (4)</p>
<p>Literature, 6 hours, One of the sequences below: Sequence A: ENG 201, 202. Survey of World Literature (6); Sequence B: FRE 311, 312, 317. Survey of French Literature (6), select any two; Sequence C: SPA 311, 312, 316, 317. Survey of Spanish Literature (6), select any two.</p>
<p>Mathematics, 3 hours Any mathematics course MAT 101 or higher. See your advisor for mathematics requirements or options for your major.</p>
<p>Oral Communication,** 3 hours, One of COM 112 or 235. **School of Nursing and Bachelor of Social Work students meet this requirement by successfully completing their prescribed major courses.</p>
<p>Physical Education, 2 hours PEWS 100. Fitness for Health (1) And one physical activity elective course (such as Golf or Volleyball). PEWS 103 is required for the nonswimmer as determined by standards administered in PEWS 100.</p>
<p>Social Science and Humanities Options, 3 hours, One of the following: ECO 211 (3), ECO 212 (3), HON 210 (3), PHL 240 (3), PSC 211 (3), PSY 213 (3), or SOC 211 (3)</p>
<p>TOTAL GENERAL CORE HOURS, 48 hours Confer with your faculty advisor for limitations of options required in some programs of study.</p>
<p>In addition to the above requirements, each major will address Christian thought and action issues in a capstone experience.</p>

### Specific Core Requirements For A Bachelor Of Arts Degree (18 hours minimum) (In Addition to the General Core Requirements)

<p><b>Option One.</b></p>
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<b>Specific Core Requirements for a Bachelor of Science Degree (18 hours minimum)</b> (In Addition to the General Core Requirements)	
<b>Option One.</b> A minimum of 2 courses from 2 Groups and 1 course from the 3rd Group A. Mathematics 111 or higher; and/or Computer Science B. Natural Science (Biology, Chemistry, Physics) C. Social Science (Economics, Finance, Geography, Political Science, Psychology, Sociology) Due to common content CSC 105 and CSC 115 may apply to A but not both.	
<b>Option Two.</b> A minimum of 8 hours in 2 of the 3 Groups (Mathematics, Natural Science and Social Science as shown immediately above) Due to common content CSC 105 and CSC 115 may apply to Mathematics but not both.	

<b>Specific Core Requirements for a Bachelor of Science in Business Administration</b> (In Addition to the General Core Requirements, 36 hours)*	
ACC 211-12, Principles of Accounting I-II	<b>6 hours</b>
BAD 224, Quantitative Methods for Business	<b>3 hours</b>
BLAW 321, Legal Environment of Business	<b>3 hours</b>
CSC 105, Survey of Microcomputing Applications	<b>3 hours</b>
ECO 211-12, Principles of Macroeconomics, Microeconomics	<b>6 hours</b>
FIN 320, Business Financial Management I	<b>3 hours</b>
MAT 114, Introduction to Statistics and Probability	<b>3 hours</b>
MGT 310, Management Information Systems	<b>3 hours</b>
MGT 312, Organizational Behavior	<b>3 hours</b>
MKT 328, Principles of Marketing	<b>3 hours</b>
* Upper-level courses must be earned with a grade of C or higher	

<b>Specific Core Requirements for a Bachelor of Social Work</b> (In Addition to the General Core Requirements, 18 hours)	
SOC 211, Principles of Sociology	<b>3 hours</b>
Modern Foreign Language or Culture (see ICS Major for options)	<b>3 hours</b>
Advisor-approved electives outside Social Work	<b>9 hours</b>
Modern Foreign Language	<b>3 hours</b>

<b>Specific Core Requirements for a Bachelor of Science in Engineering</b> (in Addition to the General Core Requirements, 29 hours)	
CHE 113, Survey of Chemical Instrumentation	<b>2 hours</b>
CSC 245 or 255, Programming	<b>3 hours</b>
MAT 212-13, Calculus and Analytic Geometry II & III	<b>8 hours</b>
MAT 314, Differential Equations	<b>3 hours</b>
MAT 208 or 315, Statistics or Linear Algebra	<b>3 hours</b>
PHY 231-32, General Physics I&II	<b>10 hours</b>

**Correspondence, Seminary EEExten1b eminary**





## **College Articulation Agreements**

Union University has articulation agreements (transfer guidelines) with several colleges including Jackson State Community College and Dyersburg State Community College. The agreements determine which credit courses will transfer as equivalent courses at Union University and which will receive elective credits.

## **Cross-Campus Agreement**

The consortium agreement of Freed-Hardeman University, Lambuth University, and Union University allows a student enrolled at one of these universities to take an undergraduate course at any of them. The student obtains