



Admission of Freshmen

3. An official high school transcript and, the applicant must submit a \$200 tuition deposit to the Office of Undergraduate Admissions to reserve a place in class. The deposit will apply to tuition charges. A residence life deposit of \$100 is required to reserve an apartment on campus. An official transcript/record of dual enrollment and advancement placement credits must be submitted.

Upon high school graduation, freshmen accepted to the University must submit an official high school transcript verifying graduation.

The refund schedule and policies regarding deposits are detailed in the Financial Information section entitled “Refunds.”

Early Admission

Outstanding students may be enrolled in high school and Union as part-time students upon application with a minimum high school GPA of 3.5 considering all coursework and a minimum ACT composite score of 20, SAT 1020 (combined Evidence-Based Reading and Writing and Math), or SAT 940 (combined Critical Reading and Math scores).

Outstanding seniors prior to high school graduation may be admitted as full-time students upon application and in consideration of:

1. A minimum high school GPA of 3.5 considering all coursework,
2. A minimum ACT composite score of 20, SAT 1020 (combined Evidence-Based Reading and Writing and

Math), or SAT 940 (combined Critical Reading and Math scores),

3. A written endorsement from the principal detailing the one or two courses the principal will accept for completion of the high school diploma. Courses must be completed during the first year of enrollment at Union,
4. Written endorsements from the high school counselor and student’s parents,
5. An application on file with Undergraduate Admissions by April 1,
6. All other freshman requirements for admission,
7. An interview with the Admissions committee may be required, and
8. It is the student’s responsibility to submit a Union transcript to the high school for awarding of the high school diploma.

Home School Admission and Enrollment Philosophy

Union University actively seeks to admit and enroll students with a home school background. Graduating students may be admitted to Union University as freshmen if they meet the same requirements as students from private and/or public high schools as listed under Admission of Freshmen. If a class rank is unavailable, home school students may be admitted without conditions provided they have a minimum ACT composite score of 22, 1100 SAT (combined Evidence-Based Reading and Writing and Math), or 1020 SAT (combined critical reading and math scores) and a 2.5 GPA.

Admission of Students Transferring From Another College

A transfer student must have completed at least 24 semester hours of transferable credit post high school graduation at an accredited college in order to enter Union under this category; otherwise, the applicant must meet freshman admission requirements and transfer GPA requirements. The academic status of a transfer student will be based on his/her cumulative GPA of all accredited post-secondary work attempted. The admission file of a student having less than a 2.3 cumulative GPA will be presented to the Undergraduate Admissions and Retention Committee following an interview with the Assistant Vice President for Undergraduate Admissions or the Director of Academic Support. The student may be denied admission, admitted as a Conditional Student (as stated in _____), admitted on Academic Probation, or fully admitted. The determination for the above decision shall be the full academic record, recommendations, and explanation of any extenuating circumstances and will be detailed in writing from the Assistant Vice President for Undergraduate Admissions or the Director of Academic Support on behalf of the Undergraduate Admissions and Retention Committee.

_____ a transfer student must file the following information in the Office of Undergraduate Admissions:

1. An admissions application and \$35 application fee,
2. An official transcript from all institutions previously attended. International transcripts must be evaluated by a National Association of Credential Evaluation Services (NACES) certified transcript evaluation company. Even if withdrawal occurred prior to earning credits and even if those credits do not apply to the current degree being sought, official transcripts must be sent from each institution., and
3. A completed student transfer form may be required for students who have received official disciplinary action at a previously attended institution or if special circumstances arise that show a necessity.

_____ the applicant must also file the following information in the Office of Undergraduate Admissions:

1. A complete official transcript from all institutions of higher learning attended (including dual enrollment programs) ,
2. A tuition deposit of \$200, applicable to the entering semester, is required after a student has been accepted for admission to reserve a place in class, and
3. A residence life deposit of \$100 is required of residential students to reserve an apartment on campus.

The refund schedule and policies regarding deposits are detailed in the Financial Information section entitled “Refunds.”

Credit will be accepted from other regionally accredited colleges if it parallels courses offered by Union. The minimum grade for credit acceptance is “C.” No more than 72 semester hours will be accepted from non-baccalaureate granting colleges toward a bachelor’s degree at Union University. Grades from other institutions do not transfer and therefore will not be recorded.

Union University will accept students from a Bible college accredited by The Association for Biblical Higher Education.

1. All regular policies pertaining to the admission of transfer students must be fulfilled.
2. The student must earn a minimum cumulative GPA of 2.0 in at least 12 hours of credit completed at Union University post-Bible college attendance in order for the credit from the Bible college to be accepted.

Admission of Former Union University Students

Any student once admitted to Union University and then misses one or more semesters (fall or spring) must be readmitted by the following process:

1. Complete a new application (fee is not required),
2. Clear all previous academic, social, and financial obligations,
3. A complete official transcript from all institutions attended since leaving, and
4. Submit a student transfer form from the last institution attended only if special circumstances arise that show necessity.

A student who voluntarily withdraws and seeks to re-enroll for a later semester/term will be required to be readmitted if the student enrolls at another institution during the absence from Union, regardless of the length of the absence. If a student voluntarily withdraws prior to attending the first day of classes, does not attend another university, and seeks to enroll again in a subsequent semester, that student must be readmitted. If the student voluntarily withdraws after attending the first day of classes, does not attend another university, and seeks to enroll again in a subsequent semester, that student does not have to be readmitted. Voluntary withdrawal does not guarantee permission to re-enroll to the University nor does it automatically exclude the student from future enrollment.

A former Union University student having less than a 2.0 cumulative GPA from Union University or less than a 2.0 cumulative GPA from all institutions attended after leaving Union University will be considered for readmission by the Undergraduate Admission/Readmissions Committee. The student may be denied admission, readmitted with conditions, or readmitted under their prior academic standing at Union University.

Admission of Students Who Already Have A Bachelor's Degree

Any student having graduated from an accredited undergraduate institution may be admitted to Union University by the following process:

1. An admissions application and (non-refundable) application fee, and
2. A complete official transcript from all institutions attended.

Students having received a baccalaureate degree are required to submit a student transfer form only if special circumstances arise to show a necessity. A room deposit is required if the student desires campus housing.

Admission of International Students

All international students will meet the same freshman and transfer requirements for regular admission to the University. All international students will complete the Application for Admission and submit a \$35 application fee. All documents must be in English. Official transcripts must be evaluated, at the student's expense, through an approved NACES service for the evaluation of international transcripts. Students who have earned college/university credit must request a course by course evaluation. The following additional requirements must be met:

1. A completed Union University Immunization Form and evidence of a negative TB test within the past 12 months.
2. Student insurance meeting visa requirements purchased through the UU group plan or individually. If an individual plan is purchased, a Declaration Page should be sent to the International Officer for proof of insurance.
3. Each international student is required to submit the Union University Declaration of Finances form and original bank statements showing proof of finances for one academic year (fall and spring semesters) to include tuition, room, board, insurance, books, and miscellaneous expenses.
4. Submit the Union University Statement of Understanding, Academic Reference, and Character Reference forms.
5. Students will submit TOEFL score reports of not less than 550 paper-based or 80 internet-based, iTEP (International Test of English Proficiency) score of not less than 3.9, or an IELTS score of not less than 6.5 to be considered for full admission. Exceptions to this requirement may be considered for students from a country where the native language is English who present adequate verbal/English scores on the SAT or ACT indicating college readiness.

6. The ACT/SAT(R) score requirement will normally be waived if the minimum TOEFL, iTEP, or IELTS score requirement has been met.
 7. TOEFL, iTEP, or IELTS requirements will normally be waived for International Students who transfer to Union with at least 24 semester hours of transferable credit (including at least 6 credit hours of English composition or equivalent courses approved by
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Before being admitted to the program, an applicant must meet the following standards and have the following

Advanced Placement Program of the College Entrance Examination Board (CEEB)

Union University will award credit with grades of 3 or above unless otherwise noted*:

CEEB Test	Union Parallel/Substitute	Credit
Art History.....	none / ART 210	3
Studio Art*.....	none / Elective	3
Biology	BIO 100 / n/a.	4
Chemistry**	CHE 105 or 111 / n/a	4
Computer Science A*.....	none / CSC 125	4
Computer Science Principles.....	CSC 115	3
Economics	ECO 211-2 / n/a.	6
English Language and Composition	ENG 111 / n/a	3
English Literature and Composition	ENG 111-2 / n/a.	6
French Language and Composition***	FRE 111-2 / n/a	6
German Language.....	GER 111-2/ n/a	6
Government and Politics, United States	PSC 211 / n/a.	3
Comparative Government.....	PSC 332 / n/a.	3
History, European	n/a / HIS 102 and 3-hour Elective	6
History, United States	HIS 211-2 / n/a.	6
History, World.....	HIS 101-2 / n/a.	6
Human Geography <i>1920Q28.135#8</i>	3.....	

College-Level Examination Program (CLEP), Subject Exams

Credit will be awarded to students earning a minimum score equivalent to a grade of C in accordance with the standards of ACE:

CLEP	Union Parallel/Substitute	Credit
American Government.....	PSC 211 / n/a.....	3
American Literature.....	none / ENG** Lower-level Elective.....	3
Analysis and Interpretation of Literature***.....	none / ENG Lower-level Elective.....	3
Biology.....	BIO 100 / n/a.....	4
Chemistry.....	CHE 111 / n/a.....	4
Calculus.....	MAT 211 / n/a.....	4
College Algebra.....	MAT 111 / n/a.....	3
College French- Levels 1 and 2*.....	FRE 111-2 / n/a.....	6
College German- Levels 1 and 2*.....	GER 111-2 / n/a.....	6
College Spanish- Levels 1 and 2*.....	SPA 111-2 / n/a.....	6
English Literature.....	none / ENG** Lower-level Elective.....	3
Financial Accounting.....	ACC 211-2 / n/a.....	6
Human Growth and Development.....		

Law Enforcement, Introduction.....	none / Lower-level Elective	3
Life Span Development Psychology.....	PSY 219 / n/a/	3
Management Information Systems.....	#MGT 310 / n/a	3
Math for Liberal Arts.....	MAT 107	3
Money and Banking.....	none / ECO Elective	3
Organizational Behavior.....	#MGT 348 / n/a	3
Personal Finance.....	@ECO 400 / n/a	3
Physical Science I.....	@PHY 111 / n/a	3
Soviet Union, History of the	HIS 420 / n/a	3
Statistics, Principles	MAT 114 / n/a	3
Substance Abuse.....	PEWS 301 / n/a	3
Supervision, Principles	### / Elective	3
Technical Writing.....	none / Elective	3
Vietnam War, History.....	none / HIS Lower-level Elective	3
World Religions, Introduction.....	PHL 349 / n/a	3

* May not be taken after BSOL 418.

May not be taken after BSOL 435 or any MGT course.

** May not be taken after earning credit in any MGT course, MKT 328, BSOL 402, or BSOL 421.

@ May not be taken after earning credit in CHE or PHY.

@@ May not be taken after BSOL 350.

FLAT Exam (BYU)

Credit for some less-commonly taught languages not currently offered at Union may be arranged with special permission by the Department of Language. Students may receive 3-12 hours of credit depending on the score earned.

International Baccalaureate

Union University awards credit for successful completion of selected programs of the International Baccalaureate. Course credit will be awarded as indicated in parenthesis (). IB Level refers to S or Subsidiary, H or Higher, n/a or either level is acceptable.

IB Course.....	Minimum Score.....	IB Level.....	Union Parallel/Substitute (credit)
Art/Design.....	5.....	S.....	ART Lower-level Elective/ART 210 (3)
Biology.....	5.....	n/a.....	BIO 100 (4)
Chemistry.....	5.....	n/a.....	CHE 111 and 112 (8)
Computer Science.....	5.....	S.....	CSC 115 (3)
Computer Science.....	5.....	H.....	CSC115(3) and CSC Lower-level Elective (3)
Design Technology.....	5.....	n/a.....	Lower-level Elective (3)
English A1.....	5.....	H.....	ENG 202 (3)
Geography.....	5.....	n/a.....	GEO 112 (4)
History-Europe.....	5.....	H.....	HIS Lower-level Elective / HIS 102 (3)
History-Additional 100-year study.....	5.....	H.....	HIS Lower-level Elective (3)
Mathematics.....	5.....	H.....	MAT##(3)
Math Methods.....	5.....	S.....	MAT**(3)#
Math Studies.....	5.....	S.....	MAT**(3)
Math, Advance.....	5.....	S.....	MAT 205 (3)
Music.....	5.....	H.....	MUS 220 (3)
Music.....	5.....	S.....	MUS 216 / ART 210 (3)
Spanish B.....	5.....	n/a.....	SPA 112 (3)
Business and Organization.....	5.....	n/a.....	Business @ Upper-level
Economics.....	5.....	n/a.....	ECO**(3) Lower Level
Info. Tech. in Global Society.....	5.....	S.....	CSC Lower-level Elective (3)
Psychology.....	5.....	n/a.....	PSY## (3) Lower Level
Social Anthropology.....	5.....	H.....	SOC 355 (3)

* upon presentation to Art Faculty of acceptable journal

applicable as an elective to the major or minor indicated

** applicable to General Core requirements

@ applicable as an elective to any SOBA major or minor

applicable to Specific Core requirements

Statewide Dual Credit

Union University accepts Statewide Dual Credit awarded for successful completion of the course challenge exam.

Statewide Dual Credit	Union Parallel/Substitute	Credit
Sociology.....		