Expenses Paid in Addition To Tuition As Applicable To Student Enrollment in Courses And Programs Noted

Orientation fee $150
Orientation, additional (required of all International Students and MKs) 30
ART 113, 114, 116, 117, 218, 357 25
ART 120, 221, 345, 346, 348, 445 90
ART 216, 217, 220, 242, 311, 312, 316, 317, 323, 324, 333, 343, 411, 412, 424 30
ART 413, 414, 499 15
ART 325 40
ART 231, 232 45
AT 170 30
AT 265, 275, 365, 375, 465, 475 50
BIO 100, 110, 112, 200, 211, 215, 221, 222, 304, 305, 310, 312, 315, 316, 317, 318, 324, 395, 495 40
BIO 210, 301, 307, 309, 320, 321, 323, 325, 336, 337, 358, 359, 360, 415, 426 40
BIO 322 110
CHEM 102, 105, 111, 112 40
CHEM 106, 113, 221, 319, 324, 326, 327, 405, 430, 435 45
CHEM 424, 425, 498 50
COM 210 30
COM 311, 322, 330, 350, 360, 365, 395 (when applicable), 412, 498 90
COM 220, 230, 406, 410 90
CSC 100 (Adult Studies Textbook Fee) 117.50
EDU 331, 332, 417 20
EDU 201, 305, 306, 340, 358 60
EGR 250, 261, 262, 342, 352, 355, 361, 405, 470, 475 40
GEO 112 40
Keystone Program / Purposeful Reading 300
Language 111, 112 (French, German, Spanish) 20
MAT 111, 114 (Adult Studies Tutoring Fee) 80
MGT 445 35
MUS 439 60
PEWS 107, 116 80
PEWS 115 ..... Actual Cost
PEWS 121 40

I. Regulations for refunds for all terms are as follows:
   1. Students refusing to conform to the community values of the University forfeit all claims for refunds.
   2. All refund regulations put the responsibility on the student. He/she saves money and avoids misunderstanding by immediately seeing the Vice President (or Assistant Vice President) for Business and Financial Services.

J. Proration of financial assistance upon withdrawal
   Information regarding proration of financial assistance upon withdrawal from all classes or dropping of class(es) may be found below in the Scholarship and Financial Aid section.

K. Housing Deposits
   A student graduating or moving out of the residence complex permanently must give written notice to the Director of

Award Notification

1. Applicants will be notified of their award package via email.

Withdrawal from All Classes

1. A student who withdraws from all classes before the 60% point of the semester, calculated by calendar days, may have a portion of federal funds (Federal Pell Grant, TEACH Grant, Federal SEOG, Federal Direct Subsidized/Unsubsidized

the last day to drop without academic record for the enrollment period count as hours attempted. Audited classes and credits earned through testing are not counted.

- Undergraduate students who have not yet completed 24 credit hours and do not meet the 67% Pace of Completion requirement will be placed on Financial Aid Warning and will have a conditional period of one regular semester during which they may continue to receive aid.

Maximum Time Frame

- Undergraduate and graduate students must complete their degree program within 150% of the published length of their degree program. For example, if a degree requires 128 credit hours to graduate, a student could not receive financial aid beyond 192 credit hours attempted whether or not financial aid was received for these credit hours.
- Transfer credits and credits for courses repeated are included in hours attempted. Audited classes and credits earned through testing are not counted.
- Students starting a second bachelor's degree program at Union may be required to have the Academic Center document the change of program if the student has completed more than the maximum time frame. (Revised 5/1/14)

Determining Satisfactory Progress

Standards used to measure progress must include all periods of the student's enrollment, including all accelerated and cohort terms. Satisfactory progress will be evaluated at the end of fall, spring, and summer semesters. Courses taken during the winter term will be evaluated along with spring courses at the end of spring semester.

After grades are posted at the end of each regular semester the Office of Student Financial Planning will contact by letter students who are not meeting satisfactory progress standards. Undergraduate students with less than 24 credit hours not meeting the standards will be placed on Financial Aid Warning and will havT3naluar2s07Tm[T3naluarn <Lang (en-US)/MCID 5543 >(t)5.1 (ed T3L p)8.4 (t)5.6 (e>(t)5.d 0 0 1oe.)29.2 47 Tms 303.3.3

Maximum Time Frame

- Students must complete their degree program within 150% of the published length of their degree program. The Union EDGE program's published length will consist of 48 credit hours, to be completed in 2 academic years; the maximum time frame will be 72 credit hours, to be completed in 3 academic years.
- Transfer credits and credits for courses repeated are included in hours attempted. Audited classes offered through the Union EDGE program will be included in hours attempted. Credits earned through testing are not counted.

Other Satisfactory Academic Progress Policies

The process for determining satisfactory progress and notification of failed progress for Union EDGE students will follow the general financial aid SAP policy (see *www.uu.edu/financialaid/academic-standards.cfm* for full policy). Students may appeal the denial of their aid through the Appeal Process described in this policy.

Policies covering incomplete grades, repeated courses, withdrawal from classes, transfer of credit and transfer students, readmitted students, as well as reinstatement of eligibility and completing the Union EDGE program without obtaining the certificate will occur in accordance with Union's general SAP policy for financial aid.

Veterans and Their Dependents

Union University is approved by the State Approving Agency for Veterans Training and training of dependents of veterans who qualify. Go to *www.uu.edu/financialaid/veterans* for information on obtaining these benefits. Check with the Office of Student Financial Planning as soon as possible after enrolling in courses.

Policies and Procedures for Tennessee Student Assistance Corporation (TSAC) Administered Awards

In general, financial aid available to students through the state of Tennessee will be awarded and certified by the Office of Student Financial Planning. Awarding of state grants and scholarships assumes the standard for undergraduate full-time enrollment (12 credit hours per semester). In accordance with the Financial Aid Census Date, state awards will remain the same according to enrollment status established on the census date. Awards are adjusted after the census date if needed and are posted to student accounts prior to reporting. Institutional funds cover the disbursement until the payment is received from TSAC. After this date, any additional awards are transmitted weekly. The Business Office disburses any credit balance due to students caused by TELS by direct deposit.

For a complete listing of TSAC administered awards and their policies and procedures, please visit *www.uu.edu/financialaid/tels.cfm*.

Endowed Scholarships

Union University administers numerous privately endowed scholarship funds. Many are designated for students preparing for specific vocations. A full listing of privately endowed scholarships, church endowed scholarships and non-endowed scholarships is available on the Financial Aid web page. All are awarded based on student eligibility and availability of funds. In the case of church endowed funds, students whose names are submitted by their church are awarded those funds. No additional application is required. Recipients will be notified if awarded endowed scholarships. Generally speaking, endowed scholarships administered by Union University may be used in full or in part to fund institutional scholarships and/or grants and may be substituted for these awards on the student account. .